

**2018-2019**  
**TUNXIS COMMUNITY COLLEGE - GRADUATION GUIDE**  
**DENTAL ASSISTING CERTIFICATE** (J13JJ82) (Career Certificate)

**STUDENT:** \_\_\_\_\_

**BANNER ID#: @** \_\_\_\_\_

COURSE NUMBER	COURSE TITLE	COURSE TITLE (ELECTIVES AND SUBS.)	S.H.	SEM.	GRADE	QUALITY POINTS
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**Summer Semester**

HLT*112	Basic Medical Support (a)		2			
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**Fall Semester**

DAS*130	Dental Materials for the Dental Assistant (a)		2			
DAS*140	Essential Chairside Functions for the Dental Assistant (a)		4			
DAS*142	Dental Assisting Research Seminar (a)		1			
DAS*144	Preventive Dentistry (a)		3			
DAS*146	Oral Anatomy for the Dental Assistant (a)		3			
DAS*148	Principles of Radiation for the Dental Assistant (a)		3			

**Winter Session**

DAS*164	Radiography Theory and Practice for the Dental Assistant (a)		3			
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**Spring Semester**

COM*172	Interpersonal Communication (a) <b>OR</b>		3			
COM*173	Public Speaking (a)					
DAS*170	Practice Management, Law & Ethics for the Dental Assistant (a)		2			
DAS*172	Dental Assisting Clinical Externship Experience (a)		7			

	<b>Total Program SH</b>		<b>33</b>			
<b>OFFICE USE</b>	<b>Total Program SH &amp; Quality Points Earned</b>					
	<b>Total Program Grade Point Average</b>					

(a) Prerequisite and/or corequisite required.

This program is accredited by the Commission on Dental Accreditation of the American Dental Association, a specialized accrediting body recognized by the Commission on Recognition of Post-secondary Accreditation and by the United States Department of Education. The Commission on Dental Accreditation may be contacted at 312-440-2719 or at 211 East Chicago Avenue, Chicago, Illinois 60611.

NOTES: The ability to obtain a license may be affected due to a felony conviction.

Students with disabilities may be eligible for accommodations.

Upon completion of 33 credits, this Guide must be signed below and filed with the Records Office.

Failure to do so may result in a delay in your graduation status.

**STUDENT SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ADVISOR SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**COLLEGE POLICY REQUIRES THAT STUDENTS WHO HAVE COMPLETED SIX CREDITS MUST TAKE MEMBER TO ENROLL IN A PROGRAM.**

**NOTE: SEE BELOW FOR GRADUATION REQUIREMENTS**

The following quality point averages must be earned by students for academic good standing:

- 1.50 GPA up to 11 Semester Hours
- 1.70 GPA completion of 12-30 Semester Hours
- 2.00 GPA completion of 31-60+ Semester Hours

Students with averages less than those cited may have their achievements reviewed by their advisor. Such a review may result in a modified program or other formal action.

### **GRADUATION REQUIREMENTS - DEGREE AND CERTIFICATE STUDENTS**

In order to qualify for graduation, a student must be accepted in a degree or certificate program and have:

- a. achieved a quality point average of 2.0 or more in the courses required for his/her program.
- b. Achieved a minimum grade of C- in Composition for all degree programs and where indicated for certificates.
- c. Filed with the Records Office, by March 1st or November 1st, a completed application for graduation.
- d. Filed with the Records Office a Program Guide signed by both the student and their advisor.
- e. Fulfilled all financial obligations to the College.
- f. Completed at least 25% of the minimum credit requirements for the degree or certificate at Tunxis Community College.

**Graduation Honors:** Graduation Honors will be awarded during the presentation of graduates. Honors are based on program grade point average. Honors criteria are listed as follows:

#### **AA/AS Degree - 30 credits at Tunxis**

- 3.90 – 4.00 = Highest Honors
- 3.70 – 3.89 = High Honors
- 3.40 – 3.69 = Honors

#### **Certificate - 15 credits at Tunxis**

- 3.50 = With Distinction

Note: Credits earned in developmental courses do not satisfy degree or certificate requirements.

**THE FINAL AND ONLY OFFICIAL EVALUATION WILL BE COMPLETED BY THE REGISTRAR SUBSEQUENT TO THE ADVISOR'S SIGNATURE.**