

Certified Sterile Processing Technician – Fall 2018

Program Information:

This 15-week program covers anatomy and physiology; microbiology and infection control; decontamination and sterilization processing; and how to handle, care for, and identify surgical instruments. The course includes clinical exposure to a Central Sterile Processing Department. Course fee does not include national certification exam. Medical terminology and hospital setting experience and are suggested but not required.

Nature of Work:

Certified Sterile Processing Technicians are responsible for the sanitation and packaging of surgical instruments in hospitals, surgical centers and clinics. They organize and assemble routine and specialty instrument trays and sterilized supplies; operate and maintain sterilization equipment including sterilizers, aerators and washers; and maintain records and inventory. Technicians work in environmentally controlled conditions and practice infection control, as they are exposed to disease and/or infectious material. They must be able to stand on their feet for long periods of time; multi-task; and may be required to lift up to 40 pounds.



Program Requirements:

You must complete the following:

- Fill out the enclosed Certified Sterile Processing Technician application and questionnaire
- Must be 18 years old with a High School Diploma or GED
- Mail or bring the application and forms to Continuing Education, Tunxis Community College, 271 Scott Swamp Road, Farmington, CT 06032.

Your application will be reviewed by the Allied Health Coordinator. Upon acceptance, you will be notified in writing and given further instructions to complete your enrollment.

The full tuition, or the first payment of the payment plan, must be made within five business days of receipt of your acceptance letter. Students will not be allowed into the classroom until they have started the payment plan or paid the full course tuition. Refunds may be obtained only if your written withdrawal is submitted to the Allied Health Coordinator three business days prior to the first class.

September 13 – December 27 (no class November 22)

Thursdays 5-9pm

Room: 306

Please be advised that if you have been convicted of a felony, you may not be eligible for clinical experiences, internships, or certifications associated with certain Allied Health courses or programs. Those with previous convictions may also find it difficult to secure employment within a health care agency or institution.

Call the Continuing Education Office for more information: 860.773.1450.

COSTS ASSOCIATED WITH THE CERTIFIED STERILE TECHNICIAN PROGRAM FALL 2018

\$ 1,604 – total program cost

Includes tuition, administrative fee, books, Essential Job Skills course, certification examination.

- Visa, MasterCard, Discover, American Express; money order or check (made out to TCC), paid at the Continuing Education Office

or

- Payment Plan Option: (includes a \$25 installment fee)

\$ 815 due within five business days of acceptance

\$ 814 – due October 25th

To use the payment plan option, contact the Continuing Education office at least one day in advance, at 860 773-1448 or tx-continuing-ed@tunxis.edu.

You can then set up your payment plan in person at the Business Office (Founders Hall).

Books will be handed out at the first class (tuition must be paid or a payment plan started).

This program is not eligible for federal financial aid.

Funding options may be available through CT Works (WIOA) and the CT Department of Labor.

To see if you qualify, call New Britain CT Works at 860.899.3500.

For a complete listing of services and locations, please visit: ctdol.state.ct.us

TUNXIS COMMUNITY COLLEGE

CERTIFIED STERILE PROCESSING TECHNICIAN 2018

Spring Fall

ESSENTIAL JOB SKILLS COURSE: CRN _____

Name _____ Date of Birth _____

last
first
middle

Home Address _____

street
city
state
zip

E-mail Address _____

Phone _____ Work / Cell Phone _____ SSN# _____

Gender: Male Female Primary Language _____

Ethnic/Racial (optional): White Black Hispanic Asian Native American Other

Emergency Contact Name _____ Phone # _____

Are you a U.S. Citizen? Yes No If no, are you an alien who has the legal right to work? Yes No

Have you ever been convicted of a felony or misdemeanor? No Yes—briefly explain below.

*An arrest record could affect your ability to obtain employment.

EDUCATIONAL INFORMATION

High School or GED Certification _____
(school attended and year graduated or certified)

College or University _____
(school attended, degree, and year graduated)

Are you competent in reading comprehension and able to do math computation? Yes No
 If no, please explain.

Briefly list employment history below.

PAYMENT INFORMATION

Tuition Payment Source Self Agency (agency name, caseworker and phone number required below):

Check Number _____ Money Order _____

MasterCard/Visa/Discover: _____ Exp. Date _____

I understand the refund policy means I must contact the CE office three business days prior to the start of class, and that no refunds will be issued after that time under any circumstances.

The information provided on this registration form is complete and accurate.

Signed _____ Date _____

Certified Sterile Processing Questionnaire

1. Why do you want to be a Certified Sterile Technician?
2. What traits or skills do you have that might make you a good CS Tech?
3. Do you have previous medical experience? Explain.
4. Do you know what a CSPT's responsibilities are?
5. What would be your ideal job?
6. Would you consider yourself a leader or a follower?
7. Do you enjoy working alone or working with others?

Name: _____

Date _____