

# Central Sterile Processing Technician – Spring 2018

## Program Information:

This 15-week program covers anatomy and physiology; microbiology and infection control; decontamination and sterilization processing; and how to handle, care for, and identify surgical instruments. The course includes clinical exposure to a Central Sterile Processing Department. Course fee does not include national certification exam. Medical terminology and hospital setting experience and are suggested but not required. **Students must have the textbook for the first class.**

## Nature of Work:

Central Sterile Processing Technicians are responsible for the sanitation and packaging of surgical instruments in hospitals, surgical centers and clinics. They organize and assemble routine and specialty instrument trays and sterilized supplies; operate and maintain sterilization equipment including sterilizers, aerators and washers; and maintain records and inventory. Technicians work in environmentally controlled conditions and practice infection control, as they are exposed to disease and/or infectious material. Technicians must be able to stand on their feet for long periods of time; multi-task; and may be required to lift up to 25 pounds.



## Program Requirements:

You must complete the following:

- Fill out the enclosed Central Sterile Processing Technician application and questionnaire
- Must be 18 years old with a High School Diploma or GED
- Mail or bring the application and forms along with a non-refundable \$35 administrative fee (credit card or check payable to TCC -- **no cash** please), to Continuing Education, Tunxis Community College, 271 Scott Swamp Road, Farmington, CT 06032.

Your application will be reviewed by the Allied Health Coordinator. Upon acceptance, you will be notified in writing and given further instructions to complete your enrollment.

**The full tuition of \$999, or the first payment of the payment plan, must be made within five business days of receipt of your acceptance letter. Students will not be allowed into the classroom until they have started the payment plan or paid the full course tuition. Refunds may be obtained only if your written withdrawal is submitted to the Allied Health Coordinator three business days prior to the first class.**

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**February 8 – May 17   Thursdays   5-9pm**  
**Location: Tunxis Community College   Room: 306**  
**Fee: \$999 plus text and \$35 administrative fee**

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*Please be advised that if you have been convicted of a felony, you may not be eligible for clinical experiences, internships, or certifications associated with certain Allied Health courses or programs. Those with previous convictions may also find it difficult to secure employment within a health care agency or institution.*

**Call the Continuing Education Office for more information: 860.773.1450.**

**COSTS ASSOCIATED WITH THE  
CENTRAL STERILE TECHNICIAN PROGRAM  
SPRING 2018**

**Fees Paid Directly to Tunxis Community College:**

\$35 non-refundable administrative fee  
Due at time of registration

\$999 tuition  
Visa, MasterCard, or Discover card; money order or check  
Paid in the Continuing Education Office

**Payment Plan Option:** (includes a \$25 installment fee)

\$550 – due within five business days of acceptance

\$474 – due March 22

***\*\*You will need to contact or visit the Continuing Education office (Bldg 700)  
before setting up your payment plan at the Business Office (Founders Hall).***

**Costs Associated With the Program but Not Payable to TCC:**

\$175 (estimated) textbook  
Payable to Follett Bookstore at Tunxis

\$135 (approximate) SPD Technician Certification Examination  
Please be advised that if you have been convicted of a felony, you may not be eligible to take the national certification exam.

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Funding options may be available through CT Works (WIOA) and the  
CT Department of Labor. To find out if you qualify, call New Britain CT Works at  
**(860) 899-3500.**



*This program is not eligible for federal financial aid.*

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# TUNXIS COMMUNITY COLLEGE CENTRAL STERILE TECHNICIAN PROGRAM 2018

Spring     Fall

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
last first middle

Home Address \_\_\_\_\_  
street city state zip

E-mail Address \_\_\_\_\_

Phone \_\_\_\_\_ Work / Cell Phone \_\_\_\_\_ SSN# \_\_\_\_\_

Gender:  Male  Female      Primary Language \_\_\_\_\_

Ethnic/Racial (optional):  White  Black  Hispanic  Asian  Native American  Other

Emergency Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No If no, are you an alien who has the legal right to work?  Yes  No

Have you ever been convicted of a felony or misdemeanor?  No  Yes—briefly explain below.

\*An arrest record could affect your ability to obtain employment.

## **EDUCATIONAL INFORMATION**

High School or GED Certification \_\_\_\_\_  
(school attended and year graduated or certified)

College or University \_\_\_\_\_  
(school attended, degree, and year graduated)

Are you competent in reading comprehension and able to do math computation?  Yes  No  
 If no, please explain.

Briefly list employment history below.

## **PAYMENT INFORMATION**

Tuition Payment Source  Self  Agency (agency name, caseworker and phone number required below):

Application Fee Paid By: Check Number \_\_\_\_\_ Money Order \_\_\_\_\_  Agency

MasterCard/Visa/Discover: \_\_\_\_\_ Exp. Date \_\_\_\_\_

**I understand the refund policy means I must contact the CE office three business days prior to the start of class, and that no refunds will be issued after that time under any circumstances.**

*The information provided on this registration form is complete and accurate.*

Signed \_\_\_\_\_ Date \_\_\_\_\_

# Central Sterile Processing Questionnaire

1. Why do you want to be a Central Sterile Technician?
2. What traits or skills do you have that might make you a good CS Tech?
3. Do you have previous medical experience? Explain.
4. Do you know what a CSPT's responsibilities are?
5. What would be your ideal job?
6. Would you consider yourself a leader or a follower?
7. Do you enjoy working alone or working with others?

Name: \_\_\_\_\_

Date \_\_\_\_\_